



## of Health Sciences

"Where Education Comes To Life"

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### **Leaves of Absence (LOA) Due to COVID-19**

Addendum Effective 3/15/20

Allen School of Health Sciences requires all requests for leaves of absence to be submitted in writing by completing a Leave of Absence (LOA) request form with the reason for the student's request.

For all LOA granted as the result of COVID-19 related circumstances, Allen School of Health Sciences may approve, and students may begin, LOA prior to submitting a written request for an LOA (LOA requests must be obtained subsequently).

If a student is granted an LOA in the middle of a module, a grade of Incomplete (I) will be placed until the student returns to complete the course. Students who fail to return will receive a grade of a Withdrawal (W).

LOA request for other than COVID-19 related circumstances will not be approved.